

**MINUTES OF FULL MEETING of COUNCIL**

Held in the Council Chamber, Tetbury on Monday 28<sup>th</sup> November 2016 at 7.00pm

**PRESENT:** Cllrs S Hirst (Chair), K Painter, S Ball, A Walsh, C Pearce, J Easterbrook, B Edge, C Morgan, Chief Executive Natalie Haines & Executive Officer T Niblett, Public 4 members of Public, and 1 member of Press

**TC01. 11/16 To note any apologies for absence:** Cllrs Burrell, Williams, Maslin, Lea, Stevenson

**TC02. 11/16 Declarations of Pecuniary Interest in addition to those declared on Register:** None

**TC03. 11/16 Public Consultation:** Mr Cook Chair of the Rail Lands Regeneration Trust thanked Natalie Haines, TTC Ground-staff and TTC office staff for assisting with the Goods Shed.

**TC04. 11/16 Adoption of Minutes held 14<sup>th</sup> November 2016:** It was proposed by Cllr Easterbrook, seconded Cllr Edge to approve the minutes held on 14<sup>th</sup> November – voted 7 in favour, 1 against. A Cllr felt that the 25year lease was not a good deal for the town and TTC needed to obtain a commercial lease. The Council had voted to invest for the benefit of the town.

**TC05. 11/16 Progress Reports:** Plot pipes at Cookspool – Work in progress. Contact Highways regarding speed limit on Cirencester Road – Awaiting update from Highways. Contact Co-op regarding delivery times – awaiting response. Footpath in the Ferns uneven – reported to Glos Highways. Wall in Eccles Court dangerous health & safety issues – reported to Glos Highways.

**TC06. 11/16 Co-option of new Cllr:** Following a recent article for co-opted Cllrs, Emma Monks applied to become a Tetbury Town Councillor. Following a brief introduction it was proposed by Cllr Painter, seconded Cllr Edge to welcome Emma Monks as a new Councillor – voted all in favour. Following the acceptance of office Emma Monks duly took her place at the table.

*Due to time restrictions, the Police report was received*

**TC08. 11/16 Police report for September:** There were 12 crimes between 1<sup>st</sup> October and 31<sup>st</sup> October 2016 compared to 5 for the same period of 2015. Year to date crime at 93 compared to 59 at the same point in the previous year. Thanked Mayor and CEO for meeting High Sheriff (Lady Bathurst) advised happy to part gift fundraising opportunities to prevent crime. Shoplifting has risen by 100%. More crimes are being reported than used to. PC Davis advised that the number of Police Officers have been reduced from 1382 in 2010 serving Gloucestershire to 1040 in 2016 with CDC losing a larger percentage. Asked whether posters could go up in the car parks reminding to lock your cars and remove items from sight.

**TC07. 11/16 To note the Mayor & CEO's report for October/November:** Mayors report – the Goods Shed contract is on time to complete 20<sup>th</sup> December. We have commenced the planning process regarding the burial ground extension. The Dolphins Hall plans have also gone in for permission. Lorry watch is planned to commence in January, volunteers meeting on 5<sup>th</sup> December to go through the process. CEO report – Meet the Mayor under the Market Hall to raise funds for Children in Need raised £28. Work has been completed on the roof of the Council building together with the wall repairs at Wiltshire Bridge. Mayor and CEO met the High Sheriff and Deputy Police Commissioner on their visit through the Cotswolds.

**TC09. 11/16 To review Town Meeting:** Had received positive feedback from public. A discussion regarding the Drs Surgery took place to see whether TTC could assist with the problems that are alleged to be taking place at the surgery. A few Cllrs were uneasy about the Council being involved as this is a NHS matter. A working group could be set up but this will not be TTC led and any Cllr who would like to be involved should not have a vested interest and they only join in a personal capacity. It was felt that the Highways issues within the town was not dealt with at the meeting and Council were advised of a collision that had taken place this morning at the bottom of Long Street. County Cllr Hicks to be invited to the next Highways meeting.

**TC10. 11/16 To note 2017-2018 draft budget:** CEO provided an overview of the first draft budget. There is a decrease this year in the Council Tax Support Grant. Following an SLCC Roadshow we have been advised that there is a 1% increase in wages and the cost of the living wage has also increased. The budget shown is a balanced budget which includes a 2% increase in Council tax.

**TC11. 11/16 To receive an update concerning burial ground next steps:** Change of use has been submitted, CDC have requested an updated ecological report as the data from 2005 will be out of date.

*Due to illness the Dolphins Hall report was received*

**TC17. 11/16 To receive brief Dolphins Hall update:** Plans were discussed this evening at the TTC planning meeting and the application was supported. New windows and doors will be installed week commencing 5<sup>th</sup> December. *Cllr Pearce left the Chamber 8.15pm*

**TC12. 11/16 To consider Highways working group status:** December agenda item.

**TC13. 11/16 To consider purchase of recording equipment and appropriate recording policy:** Following a recommendation at a recent meeting, it was proposed by Cllr Painter, seconded Cllr Walsh to purchase recording equipment – voted all in favour.

**TC14. 11/16 To approve possible use of @Tetbury building/Coombe House:** The building currently has a sitting tenant (Model Railway Group). Depending on the use of the building, TTC have been informed a peppercorn rent may be offered, although we would have to pay for the utility bills which could be in the region of £125 per month. It was proposed by Cllr Walsh, seconded Cllr Painter to proceed with a lease to use as a community hub and other non-profit users with a suggested 3 year lease – voted all in favour.

**TC15. 11/16 To consider telephone box consultation and their future ownership:** Advised that Charlton Road had 28 telephone calls made over 6 months, Northfield Road had 2 telephone calls and Romney Road 0 telephone calls. TTC will object to the removal of Charlton Road, need to carry out a consultation on the residents of Northfield Close to see whether they would like the Northfield Road telephone box removed and to check whether TTC have already taken over the Romney Road telephone box.

**TC16. 11/16 To approve Council meeting dates for 2017:** It has been requested that the Heritage & Regeneration meeting being held on 9<sup>th</sup> January starts at 6pm due to a presentation being held, all other dates were agreed.

**TC17. 11/16 Brief updates from Feoffees/ Rail Lands Trust:**

Feoffees – Nothing to report

TRLRT – The new footpath has now been open, thanked Mr Tucker and Cotswold Wardens for all of their hard work in clearing the vegetation. As of today's date £298,000 has been raised. At present there is a golden brick competition where you can win £100, if all tickets are sold this will raise a further £4700, a further £1300 was raised following recent car boot sale.

**TC18. 11/16 Working Group Reports:**

Highways – Mr Peter Siret of Glos County Council attended the Highways meeting to discuss potential flooding areas in Tetbury. The group were made aware of the consultation regarding the results on whether the residents of Cottons Lane/West St would prefer a one-way system, the majority of respondents did not wish for this to happen. A meeting has been arranged for 5<sup>th</sup> December to discuss the lorry watch with volunteers.

**TC19. 11/16 Committee Reports:**

Planning

Thank you to Cllr Ball who stepped in to Chair this meeting.

<p><a href="#">16/04216/FUL</a> Full application for proposed replacement of plain concrete roof tiles and matching ridge tiles with Welsh Blue slate and Stone Ridge tiles The Royal Oak, Cirencester Road <b>Decision: TTC supports this application</b></p>	<p><a href="#">16/04217/LBC</a> Listed Building Consent for proposed replacement of plain concrete roof tiles and matching ridge tiles with Welsh Blue slate and Stone Ridge tiles The Royal Oak, Cirencester Road <b>Decision: TTC supports this application</b></p>
<p><a href="#">16/04505/FUL</a> Full application for proposed two storey rear extension, relocation of side door with open porch above 12 Cutwell <b>Decision: TTC supports this application</b></p>	<p><a href="#">16/04427/FUL</a> Full application for proposed extension and alterations Dolphins Hall, New Church Street <b>Decision: TTC supports this application</b></p>
<p><a href="#">16/02944/FUL</a> Full application for erection of a detached dwelling house 54 West Street <b>Decision: TTC will follow the recommendation of the Conservation Officer together with the CDC site visit which will be taking place shortly</b></p>	<p><a href="#">16/04083/LBC</a> Listed Building Consent for installation of No2 conservation roof lights and wood burner flue, and adjustment of eaves to accommodate roofing insulation, and re-roofing in artificial stone slates to rear outbuilding 15 Charlton Road <b>Decision: TTC supports this application</b></p>
<p><a href="#">15/05014/FUL</a> Full application for formation of pitched roof over two storey rear extension, incorporating a roof light and formation of flat roof and rendering walls 7 London Road <b>Decision: Await amendments which Conservation Officer has recommended</b></p>	<p><a href="#">15/05015/LBC</a> Listed Building Consent for formation of pitched roof with roof light over two storey rear extension and rendering of the walls and internal alterations, insertion of new staircases, remedial works to attic, replace glazed roof and door with flat roof, replace two existing windows and an external door 7 London Road</p>

H&R Awaiting to see if we require any planning before proceeding with purchasing the Police Museum sign on the gate, memory tree has been agreed at St Saviours. Bike racks for the Goods

Shed have been ordered, agreed to proceed with the dry stone wall works on Wiltshire Bridge. A further meeting with the TIC has been arranged for 12<sup>th</sup> December to discuss the new town map. A carol service will be taking place at St Saviours on 3<sup>rd</sup> December at 5.30pm.

F&S – Council building roof has been repaired. CEO to obtain quotes for The Old Courthouse windows and stone works. Reminded all Cllrs that any gift received over £25 should be entered into the gift book at the Council offices.

**TC20. 11/16 Correspondence to date:** Emails had been received from Mr Philby regarding the change of use for the potential burial ground. Emails had been received from Mrs West and Mrs Hicks regarding cars parking on the pavements around Tetbury, TTC to contact Police to see if anything can be done. Letter was handed to Mayor in the meeting regarding recent Points West article and asked why the Drs surgery and variety of shops in Tetbury were not discussed, advised the article being transmitted was regarding the sports facilities.

**TC21. 11/16 District and Town Cllrs reports:**

District Cllr Hirst – CDC and Feoffee car parks will be free of charge from 4pm 1<sup>st</sup> December through to 8am on 5<sup>th</sup> December which will bring tourist into the town. CDC has removed the surcharge for use of credit cards.

Cllr Painter – Concerns have been raised regarding the 881 bus route to Cirencester, requested the pathway at St Saviours be lit-up.

Cllr Ball – French trip will be taking place on 16<sup>th</sup> June.

Cllr Walsh – Married elector with medical problems needs housing in Tetbury, need to move this forward to assist as this is becoming an emergency – contact Bromford and CDC Housing.

Cllr Easterbrook – Had submitted report to Glos Highways regarding street lights that are not working.

Cllr Edge – Sign outside Café Edge needs removing

Cllr Morgan – Abbeyfield was recently up for auction, could Bromford look at this property to assist with the housing issues in Tetbury?

**TC22. 11/16 Items for December agenda:** Highways working group status

**TC23. 11/16 To note date and time of next Full Council meeting:** 12<sup>th</sup> December 2016 – Cllr Burrell sent apologies.

**TC24. 10/16 Exempt Information - Public Bodies (Admission to Meetings) Act 1960 section 1 extended by the Local Government Act 1972 Section 100**

RESOLVED that in view of the confidential nature of the business about to be transacted, it was in the opinion of this Council and advisable in the public interest, that the public and press be excluded from the meeting. In addition, as the matter related in part to an employee such matters are, in accordance with Standing Orders, discussed by the Council in confidential session.

It was proposed by Cllr Morgan, seconded Cllr Easterbrook to move into closed session.

Meeting closed 9.10pm

Chairman ..... Date .....