



Tetbury Town Council

To all Members of the Finance and Scrutiny Committee

(Councillors Sandra Ball, Jon Easterbrook, Stephen Hirst, Kevin Painter, Tony Walsh [Chair] and Jason Williams [Vice-Chair])

You are summoned to attend the Finance & Scrutiny Committee meeting that has been arranged for **Monday 15th January 2018 at 7.00pm** to take place at 63 Long Street, Tetbury for the transaction of business on the following Agenda. **All Members of Public welcome.**

Stephen Holley
Town Clerk
8th January 2018

AGENDA

1. Apologies for absence
2. Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
3. Declarations of interest
4. Minutes of the Meeting held on 20th November 2017 (postponed from 13th November 2017)
5. Action points arising from those Minutes
6. Payments for January and Bank Reconciliation at 31st December 2017
7. Accounts to 31st December 2017 (9 month / Quarter 3 review)
8. Final Budget Recommendations for 2018/19 and arrangements for Public Consultation Event on 22nd January 2018
9. Reserves Policy
10. Internal Auditor's Initial Report on 2017/18 Accounts (first visit)
11. Requests for Grants – (i) Tetbury Girl Guides (ii) Tetbury Rugby Football Club
12. Completion of Lease over Coombe House, New Church Street and Sub-Tenancy Agreement with Tetbury Model Railway Club
13. Renewal of lease over Visitor Information Centre premises at 33 Church Street
14. Meeting to discuss proposed Town Twinning Arrangement
15. Correspondence
16. Fees and charges for 2018/19
17. Brief Councillor reports
18. Agenda items for future consideration
19. Date and time of the next meeting – 12th February 2018 at 7pm
CLOSED SESSION
20. Confidential Minutes of the Meeting held on 20th November 2017

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.