

MINUTES OF HERITAGE AND REGENERATION COMMITTEE MEETING
held at Council Chambers, Tetbury, Monday 9th January 2017 at 6pm
(Meeting recorded)

PRESENT: Cllrs: S Ball (Chair), K Painter (arrived 6:15pm), S Hirst (arrived 6:05pm), I Maslin (arrived 6:30pm), C Pearce, P Burrell, C Morgan, T Stevenson (arrived 6:30pm) and M Lea (arrived 6:37pm), Customer Relations Officer (CRO) Georgina Osman.

Members of the public: P Atkinson (Civic Society) D Mills & M Mills (Residents).

HR1. 01/17 Apologies: None

HR2. 01/17 Presentation from Wood McKeever Agency regarding Visit Tetbury website: Wood McKeever Agency were unable to make the presentation.

HR3. 01/17 Public consultation: Mr & Mrs Mills from Cottons Lane spoke about their concerns regarding agenda item 7. How TTC might be able to raise awareness regarding unauthorised tree works in a conservation area. Mr & Mrs Mills advised they became aware of the need to raise awareness after an incident last summer when a land owner wrongly cut down protected trees in the Cutwell Valley. Mr & Mrs Mills also asked the committee if the trees that were cut down at the Ford last summer were due to be replaced, the committee advised that this land is owned by the Feoffees. CRO asked to enquire when the trees will be replaced and to inform Mr & Mrs Mills.

Mr P Atkinson reported that there are dark spots in Love Lane due to branches blocking the flow of light from lampposts. CRO will ask Groundsman to identify areas and will then report to GCC Highways.

HR4. 01/17 To receive additional declarations of Pecuniary Interest: None.

HR5. 01/17 Adoption of Minutes held 7th November 2016: It was proposed by Cllr Burrell, seconded by Cllr Pearce to adopt the minutes of the meeting as circulated **Agreed**.

HR6. 01/17 Action Points:

Design of Town Map – ongoing CRO met with Cllr Ball & TIC to finalise amendments, CRO to meet with Sally Graff from CDC to submit final copy 20th Jan 2017.

CRO to obtain a quote from CDC for an acrylic town map display board for Goods Shed lectern.

Town signage – ongoing delegated to CRO to send Cllr Hirst a copy of the Town Project Managers report on the town signage for it to be include in the next Highways meeting.

Finger posts – ongoing CRO confirmed six finger signs have been received and the grounds team are to erect them by the next H&R Committee meeting.

Dolphins Inspirational Awards – ongoing Committee agreed that the venue for the awards ceremony should be the Dolphins Hall (DH). Cllr Painter to book a date to hire the DH with CRO and circulate a copy of the invitation letter to H&R Committee members to see.

New Visit Tetbury Website – CRO to contact Wood McKeever Agency to see if they can give their presentation at Februarys H&R Committee meeting.

Memorial Plaque item: CRO to contact Churches Conservation Board and Robert Smith regarding wording.

Shop Mobility – CRO to contact Churches Conservation Board to confirm that it is okay for Shop Mobility to continue to use St. Saviours to store the their equipment, CRO to add more detail to TTC website regarding the Shop Mobility service.

BOBS Campaign – CRO posted BOBS letter to five premises in Tetbury, to date one response has been received from The Priory. CRO to write a letter of thanks to The Priory and await any further responses to be presented at Februarys H&R Committee meeting.

Resurfacing behind the Market Hall – CRO to investigate and obtain a break down in costs for the resurfacing works, to include all fees payable to GCC.

European Youth Funding – Cllr Ball has advised that the working party are applying for Erasmus funding for sports provision for the youth of Tetbury. Cllr Ball confirmed that she and Maggie Heaven the chair of the DHMC will be applying for the Erasmus funding.

Cllr Ball has advised that the French youth stay in Tetbury in May is moving forward and that a meeting will be held at the DH on Wednesday 8th February to finalise plans and involve Tetbury's youth, parents, councillors and group. Cllr Ball advised the working party have applied for funding from Europe towards this visit but it's not known yet how much funding will be received.

HR7. 01/17 To consider how TTC could Raise awareness regarding unauthorised tree works in a conservation area: After hearing Mr & Mrs Mills concerns, it was decided that Cllr Hirst could raise awareness through his Mayors column in the Tetbury Advertiser and that a map showing the boundaries of Tetbury's conservation area along with some supporting text highlighting the need for a formal application to CDC for any trees works within a conservation area will be added to TTC noticeboard and website.

HR8. 01/17 To consider advertising in Coach Tours UK: CRO asked to contact Tesco's and Bathwick Tyres to see if they are happy for tourism coaches to park on their land whilst drivers wait, this will provide additional parking to the coach parking at the Goods Shed. The Committee would like the CRO and TIC Assistant Jill Renshaw to write a half page advert for the March, July and October additions and to include coach parking information within the article. CRO is to present February's draft article at next the H&R Committee meeting. **It was proposed by Cllr Painter, seconded by Cllr Hirst voted all in favour.**

HR9. 01/17 To receive an update about the Rail Lands Picnic area: CRO gave an update to advise that the Tesco's bags of help grant has been formally accepted and that it's expected that 75% of the funds will be released in February. It's been agreed by Tesco's that the work will be completed by November 2017 on which they will release the remaining 25% of the grant.

HR10. 01/17 To receive an update on the French Youth Trip: Cllr Ball advised that the working party are moving forward with the planning for the French visit, as advised in HR6. 01/17 a meeting has been set for Wed 8th February from 7pm to discuss the next steps. Cllr Ball is finalising quotes to provide showers and portaloos and will produce a spreadsheet of costs for the meeting. Cllr Lea advised he can provide army standard tents for the visitors which are fully waterproof. It was discussed that the campsite will be roped off for security and safety reasons.

HR11. 01/17 To consider Bainton Bikes: CRO has been asked to contact Bainton Bike to confirm that TTC will hold no responsibility for the bikes and to get further information about the scheme.

HR12. 01/17 To receive an update on the Town Map: As above HR6. 01/17

HR13. 01/17 To receive an update regarding BOBS: As above HR6. 01/17

HR14. 01/17 To note any correspondence received: Letter received from Cotswold warden raising concerns about the closed footpath at the Highfield farm development. CRO to contact the GCC PROW team to find out how and if the closed footpath will be reinstated.

Monthly report received from TIC highlighting the need for a TTC Officer or Councillor to attend a TIC District managers meeting. The Committee asked the CRO to attend accompanied by a TIC Assistant. Letter received from GCC to advise TTC that as the registered landowners of the training ground in the Dolphins Hall recreation ground that an application had been received by them to register the said land as a town or village green under Section 15 of the Commons Act 2006. Cllr Painter advised that he had contacted GCC who at that stage weren't able to disclose any further information. Cllr Ball advised she would contact GCC to see if any further information could now be obtained.

HR15. 01/17 To receive any brief Councillors Reports:

Cllr Ball - raised concerns about the number of vehicles parking at the Ford spoiling the beautiful area, asked for this to be discussed at the next Highways Working Group Meeting.

Cllr Maslin – reported that there is a large pothole between Tetbury & Long Newnton and asked CRO to report to GCC Highways.

Cllr Painter – advised that there is a second petition running for the doctor’s surgery that will be presented to the Houses of Parliament and has asked if a copy could be put in the TIC - Cllr Hirst gave permission. Cllr Painter also raised concerns about the social housing that is being sold in Tetbury by Bromford. Cllr Hirst advised that Bromford had surveyed the properties and deemed them inhabitable so they are to be sold as the cost to renovate is too high. Cllr Hirst suggested writing to Bromford and asking for a formal response for the reasons for selling the properties.

Cllr Morgan – raised concerns about the grass covering the pavement from Tetbury to Long Newnton, Cllrs suggested this could be reported to GCC to be repaired through their lengths mens works.

Cllr Burrell – raised concerns regarding the uneven pavement in the Ferns running from no. 8 to Anniversary Gardens.

HR16. 01/17 To receive any items for the next agenda: CEO confirmed that a draft copy was awaited from Sally Graff CDC and once received draft would be reconsidered by Cllrs Ball & Stevenson and TIC staff. CRO will progress accordingly.

HR17. 01/17 To note the time and date of the next meeting: 6.00pm Monday 6th February 2017

Meeting closed at 7:37pm

Chairman Date