

MINUTES OF HERITAGE AND REGENERATION COMMITTEE MEETING
held at Council Chambers, Tetbury, Monday 7th November 2016 at 6.30pm

PRESENT: Cllrs: S Ball (Chair), K Painter, S Hirst, I Maslin, C Pearce, P Burrell and C Morgan, In attendance P Atkinson (Civic Society), Chief Executive Officer Natalie Haines & Customer Relations Officer Georgina Osman.

HR1. 11/16 Apologies: T Stevenson & Cllr Lea

HR2. 11/16 Public Consultation: None

HR3. 10/16 To receive additional declarations of Pecuniary Interest: None.

HR4. 11/16 Adoption of Minutes held 3rd October 2016: It was proposed by Cllr Morgan, seconded by Cllr Burrell to adopt the minutes of the meeting as circulated **Agreed** 7 for 1 abstention.

HR5. 11/16 Action Points: Design of Town Map – ongoing await draft from CDC Sally Graff and feedback TIC's comments.

Town signage – ongoing delegated to CRO to include in Highways meetings.

Finger posts - for Goods shed ordered delivery date 02/12

Dolphins Inspirational Awards – Cllr Painter reported – ongoing will share draft letter with CEO.

Memorial Plaque item: await response from Churches Conservation Board.

New Website – as yet no draft received from designer chased week commencing 31/10. Cllr Painter noted that offer of funding still available for hand held tours perhaps something to work on in the new year.

Acer Tree – purchased and planted action can now be deleted.

Mr and Mrs Harry Gillard – Cllr Ball has written to Robert Smith regarding wording await advice.

Shop Mobility – Cllr Hirst and CEO to meet Sallie Dearnley on 21/11.

Christmas Tree event in St Saviours – Cllr Painter confirmed that he would be advertising event in his column Christmas Tree festival plans going well.

HR6. 11/16 To approve cost for garden waste skip: CEO explained the need to dispose of green waste more appropriately, consideration was given to the cost implication of skip hire throughout the year. It was proposed by Cllr Painter and seconded by Cllr Maslin to give delegated authority to CEO to co-ordinate hire of a 6 yard closed skip. **Agreed.**

HR7. 11/16 To note the budget figures to date: Figures duly noted.

HR8. 11/16 To discuss H & R budget for 2017-2018: Individual budget lines were discussed with recommendations as follows;

Equipment and repairs - £2,000

Fuel - £1,250

Clothing - £500

Open Spaces £11,500 (including additional £1,500 to cover new costs incurred for closed skips for green waste)

Planting £1,000

Christmas Lights £2,000

Playground inspection and repair - £2,000

Projects - £5,000

Police Museum - £2,500 (in addition an arrangement whereby all income/donations received for the museum in previous financial year is added to budget)

In addition CEO tasked with trying to progress lighting of the lych gate at St Saviours including contacting Scottish Electricity Board to see whether a connection from the lamppost could be the source of power.

HR9. 11/16 To receive a report from TIC : Concern was raised regarding the bus provision and consultation of proposed changes to services both to and from Tetbury. Cllrs Burrell, Morgan and Hirst had

all raised their concerns separately and felt the proposed service just was not adequate. Concern was also raised regarding whether the public had been made aware of the service provision changes and perhaps Wilts and Glos should be notified?

Cllr Ball also raised concern regarding the parking at Westonbirt Arboretum and the danger it caused when local roads were being used as an overflow car park. Cllr Hirst asked whether the lighting of the TIC could be reviewed CEO to investigate.

HR10. 11/16 To receive a report from the Police museum to include Sgt Smith voice and outside sign: It was proposed in principle by Cllr Hirst and seconded by Cllr Painter to go ahead with both projects although the conservation officer would be approached by Cllr Maslin on our behalf regarding the sign due to the building being listed. Funding for these items would be taken from H & R Projects **Agreed.**

HR11. 11/16 To discuss the Town Project Manager position: it was suggested that the existing staff team establish whether they can adopt this work load and for this to be reassessed in the new year.

HR12. 11/16 To receive an update about the Tetbury Police Museum outside sign: As above HR10.
11/16

HR13. 11/16 To consider offering support to shop mobility: CEO confirmed that a meeting had been arranged with Sallie Dearnley to discuss the next steps and TTC involvement.

HR14. 11/16 To agree work to the Wiltshire Bridge brickwork: It was proposed by Cllr Burrell and seconded by Cllr Maslin to go ahead with works immediately. **Agreed**

HR15. 11/16 To receive a brief update on the town map: CEO confirmed that a draft copy was awaited from Sally Graff CDC and once received draft would be reconsidered by Cllrs Ball & Stevenson and TIC staff. CRO will progress accordingly.

HR16. 11/16 To consider town crier services: CEO provided an update from Tony Evans, Nailsworth Town Crier and confirmed his requirements for working with Tetbury in the future. It was proposed by Cllr Painter and Seconded by Cllr Burrell that we appoint Tony from 1st April 2017 on an honorarium of £480.00 per annum and arrange separate payment for any other cries throughout the rest of this financial year. **Agreed.**

HR17. 11/16 To discuss starting a “report a drug and crime campaign” in Tetbury: At full council’s October meeting it had been raised that H & R consider supporting a joined up scheme involving all Public houses in the town centre. After debate it was agreed that CEO be tasked with drafting a letter to all landlords requesting their support with this initiative. In addition issues surrounding the crime figures and reporting of crimes could be taken to November’s full council meeting whereby PC Davis had confirmed her attendance.

HR18. 11/16 To approve the bike racks for the goods shed area: It was proposed by Cllr Morgan and seconded by Cllr Hirst to go ahead with the order of bike racks. **Agreed.**

HR19. 10/16 To receive an update about the rail lands picnic area: CRO provided an update regarding the voting system currently available in Tesco’s stores. CRO was thanked for all her efforts regarding this funding bid.

HR20. 10/16 To agree memory tree at St Saviours: It was proposed by Cllr Hirst and seconded by Cllr Morgan to go ahead with the purchase of the memory tree. **Agreed.** CEO to see whether the memory book could be located and made available alongside the tree.

HR21. 11/16 To consider resurfacing behind the Market Hall: S106 funding available of £30,000 to regenerate this area, it was suggested that quotes be obtained for flagstones, one levelled area and to seek GCC Highways permission for the alteration.

HR22. 11/16 To note any correspondence received: Cllr Hirst shared with H & R a letter of thanks addressed to the council for all of their support throughout the Asian Hornet issue. In addition he suggested involving Cotswold Farmers Markets in the market area to increase TTC's income. He confirmed that CEO had issued an email to all Cllrs regarding the availability of youth European funding with closing dates of 2nd of February and April 2017. Cllr Ball asked that it be minuted that she was happy to write this bid.

8pm Cllr Painter asked that we suspend standing orders and continue the meeting for a further 10 minutes
Agreed.

HR23. 11/2016 To receive brief Cllr Reports:

Cllrs raised concern that the Drs surgery was losing a valued Dr, Cllrs Painter and Hirst had helped support the writing of a petition that would be presented to the practice.

Cllr Morgan asked whether a review of road closures and the chaos this had caused the town during resurfacing was being reviewed, Cllr Hirst confirmed that he had liaised with GCC concerning this.

HR 24. 11/2016 To receive any items for January agenda: Future markets in the town, Town Project Manager vacancy review, shop mobility, town map, update regarding area behind the Market Hall & visit Tetbury website.

HR25. 10/16 To note the time and date of the next meeting: 6.30pm Monday 9th January 2017

Meeting closed at 8.10 pm

Chairman Date