

**MINUTES OF A MEETING OF THE HERITAGE AND REGENERATION COMMITTEE**  
**held in the Council Chambers, Long Street, Tetbury, Monday 4<sup>th</sup> September 2017 at 6pm**

**PRESENT:** Councillors: S Ball (Chair), T Stevenson (Vice Chair), I Maslin, C Morgan, P Burrell, S Hirst, N Ind, S Scotford, Officers: Executive Officer T Niblett, Police Museum Curator J Silvester Members of the public: One

A presentation was given by Sarah Parker from the Churches Conservation Trust, Sebastian Liegeard and Jeremy Hill to discuss the concept of a local shop being set within St Saviours Church. The shop would work with local producers and a wholesaler to provide top quality produce to residents and also help local Food banks. Lighting would be staged to enhance the structure and the appearance of the church. The publicity of this concept would encourage many visitors to the town.

The Committee were advised that this is just the beginning of the process. A meeting has been arranged with the Conservation Architect to seek their approval, once approved other organisations representing the Church, local residents and Council need to agree to this concept before it becomes a reality. If approved water, electricity, parking and sewerage would need to be addressed.

**HR2. 09/17 Apologies for absence:** Noted from Cllr Painter

**HR3. 09/17 Public Consultation:** None

**HR4. 09/17 Declarations of Interest:** None

**HR5. 09/17 Minutes of the meeting held on 3<sup>rd</sup> July 2017:** It was proposed by Cllr Stevenson, seconded Cllr Burrell to approve the minutes held on 3<sup>rd</sup> July 2017 – voted 6 in favour.

**HR6. 09/17 Action points for the last meeting:** Seek authority from CDC re Police sign on Courthouse – CDC need information regarding fixings. Library directional sign on Close Hotel – Town Clerk has taken photographs and designs into the Hotel and await their approval. Bluebell Trail – postponed until next year. External Staircase – awaiting quotes, requested Town Clerk to chase. Update tourism maps at West St, The Chipping and The Goods Shed – ongoing. Purchase TIC phone line for misprint in Town Map – Cost £59 per month, decided not to proceed due to Chris Eddolls (TIC Assistant) producing and affixing labels on each map, Cllrs requested that their thanks was given to Chris Eddolls. Design Town Crier postcard – ongoing. Investigate the costs to refurbish council offices toilets – ongoing.

**HR7. 09/17 Budget figures to date:** Noted

**HR8. 09/17 Cotswold Gateways Project Report:** Report circulated in advance. The project will deliver a number of gateway sites across the Cotswolds AONB where people arrive to find a series of walking and cycling routes mapped out for them to explore the surrounding area. John Silvester advised Committee that the Tetbury & District Footpath Group and the Chamber of Commerce have shown their support for this project. This project would encourage footfall into the town and the Footpath Group are looking at the idea of a Footpath Festival to be held in Tetbury in the near future. It was believed that the timescales for this project were slightly ambitious with the submitted bid date 20<sup>th</sup> October 2107. John Silvester has asked the H&R committee if they would endorse and support the principal of this project – Agreed.

**HR9. 09/17 Police Museum Report:** Report circulated in advance. The museum has been awarded a 2017 Certificate of Excellence by Trip Advisor. The Sherlock Holmes inspired

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walking trail was reasonably successful with 15 people attending. A vintage TV has been purchased and is now on display in Cell 3.

**HR10. 09/17 Tourist Information Centre Report:** Report circulated in advance. Advised tickets have been selling well for the Music Festival and events held at the Goods Shed. Still have concerns regarding the issuing of bus timetables where TIC have been informed that collection would have to be made in person at Shire Hall due to postal costs. Concerns were raised regarding banking arrangements once Lloyds Bank closes on 26<sup>th</sup> September.

**HR11. 09/17 To approve budget for Inspirational Dolphins Award:** Report circulated in advance. A budget of £1250 has been requested to provide a canape reception with teas and coffees and a paid bar being managed by the Dolphins Hall. 29 groups have been invited to attend the event, with approximately 130 people attending the ceremony. A price for canapes has been received which some felt was expensive, alternative catering firms to be approached. It was proposed by Cllr Hirst, seconded Cllr Stevenson to approve the budget of £1250 – Agreed.

**HR12. 09/17 To discuss MUGA:** Following the Full Council in July 2017, where the question was asked whether the MUGA could be removed, the Committee were advised that some of the original funding for the MUGA was given by CDC. The Committee were advised that local groups and residents use the MUGA area on a daily basis. It was requested that the Football and Rugby clubs be approached to see whether they use this area.

**HR13. 09/17 Playground Inspection Report:** Report circulated in advance. It was requested that the Grounds team varnish the benches in Suffolk Close and Webb Road before the end of October. It was also asked if the metal benches which have already been identified as needing immediate works be completed by the end of October. Cllr Stevenson has kindly offered to carry out the next inspection at the end of September.

**HR14. 09/17 Correspondence:** An email has been received from Ms Underhill and circulated in advance regarding dog fouling on the Millennium Green. Cllr Ball has responded to Ms Underhill and advised that the CRO will be making contact with the Feoffees to discuss the possibility of dog fouling notices in this area.

**HR15. 09/17 Councillors Reports:**

Cllr Hirst – Asked whether we could chase the producers of the Town Maps and what steps should TTC be doing to assist with this production.

Cllr Morgan – Asked when the Picnic benches at the Goods Shed would be arriving, as it is getting towards the winter period may be ask the contractor to hold off delivery. Advised there are a lack of pavements in London Road next to the new developments, Highways agenda item.

Cllr Maslin – Thanked the Grounds team for cutting the verges in Chavenage Lane.

Cllr Stevenson – Advised the cage is still next to the platform at the Goods Shed which makes the area look untidy, EO to contact Will Cook to arrange removal before the Heritage Weekend which runs from 7<sup>th</sup>-10<sup>th</sup> September.

**HR16. 09/17 Items for the next Agenda:** Refurbishments of Council offices toilets.

**HR17. 09/17 Time and date of the next meeting 6.30pm Monday 2<sup>nd</sup> October 2017.**

Meeting closed 7.50pm

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Chairman ..... Dated .....