



Tetbury

Town Council

To all Members of the Council

You are summoned to attend the Full Council meeting on Monday 25th September 2017 at 7.00pm at the Council Chambers, Tetbury for the transaction of the following business. **All Members of Public welcome**

Stephen Holley
Clerk to the Council
18th September 2017

AGENDA

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1. Apologies for absence	-
2. Declarations of interest	-
3. Public Consultation <i>(i) Fifteen minutes for public questions or statements. Each person to state name and allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary.</i> <i>(ii) Presentation of Gift Painting by Tetbury Rail Lands Regeneration Trust</i>	-
4. Minutes - Meeting of the Council held on 26 th July 2017	2
5. Progress Reports - for information on action points from July 2017	6
6. Reports from the Mayor and the Town Clerk for activities in August and September	8
7. Police Report	10
8. Reports from the Council's Committees and Working Groups	11
9. Brief updates from the Feoffees, Dolphins Hall, Rail Lands Trust	-
10. Recommendations from the Finance and Scrutiny Committee: (i) Council Credit Card - Recommended amendments to the Council's Financial Regulations (ii) Updated Complaints Procedure (iii) Member/Officer Protocol (iv) Statement on Councillor Behaviour	19 25 28 35
11. Appointments to Vacant Seats on Committees and External Organisations	36
12. Correspondence	Verbal
13. Brief reports from District and Town Councillors	Verbal
14. Items for Inclusion on Future Agendas: (Accessibility in the town)	Verbal
15. Date of Next Meeting of the Council – Monday 23 rd October 2017, at 7pm	-
CLOSED SESSION	-
16. Exclusion of the Public and Press	Verbal
17. Confidential Minutes of the meeting held on Monday 26th July 2017	37
18. Staffing Review – Recommendations from the Finance and Scrutiny Committee	38

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.

Stephen Holley - Town Clerk

The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA

townclerk@tetbury.gov.uk Tel: 01666 504670 Office Hours 9.00am to 3.00pm Monday to Friday

Website: Tetbury.gov.uk