



Tetbury

Town Council

To all Members of the Finance and Scrutiny Committee

(Councillors Sandra Ball, Jon Easterbrook, Stephen Hirst, Kevin Painter, Tony Walsh and Jason Williams)

You are summoned to attend a Special Meeting of the Finance and Scrutiny Committee meeting that has been arranged for **Monday 14th August 2017 at 7.00pm** to take place at the Council Offices, the Old Courthouse, 63 Long Street, Tetbury for the transaction of the following business. **All Members of Public welcome.**

Stephen Holley
Town Clerk
7th August 2017

AGENDA

1. Apologies for absence
2. Public Consultation (Note: Fifteen minutes is allowed for public questions or statements. Each person to state name and to be allowed three minutes maximum. Questions may be answered briefly but not debated. Issues may be referred for subsequent response if necessary)
3. Declarations of interest
4. Payments for August
5. Authority for the Clerk to approve payments in August
6. Council Credit Card - Recommended amendments to the Council's Financial Regulations
7. Date and time of the next meeting - 11th September 2017 at 7pm
8. Exclusion of the Public and Press
9. Closed Session – Staffing Review

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.

Members are also reminded that they are required to comply with the ethical standards laid down in the seven 'Nolan' principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.