

MINUTES OF HERITAGE AND REGENERATION COMMITTEE MEETING
held at Council Chambers, Tetbury, Monday 4th July 2016 at 6.30pm

PRESENT: Cllrs: S Ball (Chair), K Painter, T Stevenson, S Hirst, I Maslin, P Burrell, C Pearce, C Morgan, Martin Lea, P Atkinson (Civic Society), R Smith

HR1. 07/16 Apologies: Cllr Stevenson for late attendance at 6:50

HR2. 07/16 Public Consultation: None.

HR3. 07/16 To receive additional declarations of Pecuniary Interest: Cllr Painter asked that it be noted he has an interest – although not pecuniary - in Hand Held Tour's progress.

HR4. 07/16 Adoption of Minutes held 6th June 2016: It was proposed by Cllr Burrell, seconded by Cllr Morgan to adopt the minutes of the meeting as circulated – all agreed.

HR5. 07/16 Action Points: Design of Town Map – ongoing. Cllr Stevenson to take up pilot proposal from Jill of the VIC; request from Cllr Painter to liaise. Town signage – on the main agenda. Maintenance of entrance planters – ongoing. Finger posts to Goods Shed – combined with signage item on agenda. To arrange a board for the side gate – Cllr Painter to investigate based on his design. Memorial Plaque item – forward to Main Meeting Burial Committee. Sovereign and Bromford Housing unable to attend this meeting – deferred to September - R Smith to action. TTC (Visit Tetbury) web site – on main agenda. H&R Committee Remit – on main agenda. Dolphins Inspirational Awards – Cllr Painter reported – this item ongoing. Communication with Hand Held Tours – ongoing; on agenda. Communication with Will Stoner – concluded, closed. Repair to St Saviour's wall – ongoing – on agenda. 30 mph signs on Malmesbury Road – with Highways, per: Cllr Hirst.

HR6. 07/16 To agree and approve the H&R Remit of Committees: Proposed by Cllr Painter and seconded by Cllr Maslin to agree and approve formatting changes and an addition. All agreed. Closed.

HR7. 07/16 To note H & R budget figures to date: Budget figures at 30/06/2016 noted.

HR8. 07/16 To receive report from Tourist Information Centre: Report circulated in advance. Proposed by Cllr Hirst and seconded by Cllr Painter to accept the report recommendation for purchase of a new access ramp and that pricing for new carpet be sought. All agreed.

HR9. 07/16 To receive report from Tetbury Police Museum: Report circulated in advance. Action item for side gate confirmed.

HR10. 07/16 To consider and approve tree works at Suffolk Close Play Area: Proposed Cllr Morgan seconded Cllr Ball to acquire a quotation for tree removal and to contact Mr Bendall of CDC to check tree status. The possibility of the cost being shared with residents was considered. Georgina Osman to advance these matters.

HR11. 07/16 To receive an update for Dolphins Inspirational Awards: Cllr Painter provided a verbal update and will continue to progress with this item; the councillor was asked to please share the letter and flow chart and to set a date for the awards process.

HR12. 07/16 To receive an update about the TIC website and Hand Held Tours. Report circulated in advance with costing for Visit Tetbury website update and a proposal from i2in (James Ecdence) to afford an alternative solution based on the Google API to the Handheld Tours proposal. Proposed by Cllr Hirst and seconded by Cllr Maslin that the proposal be accepted. Voted in favour – Cllr Painter abstained. (Phase one of this update only to take place immediately; the "Tour" application to be considered at a later date – after consultation with local interested parties at the 28th July event arranged by Cllr Hirst.)

HR 13. 07/16 To review the Coach Tours advertising material. Circulated in advance, it was proposed by Cllr Stevenson, seconded by Cllr Pearce that the advertising material be revisited. All agreed.

HR 14. 07/16 To receive an update about signage: R Smith provided an update to the report on signage and was given remit to proceed.

HR15. 07/16 To consider the report from Mr King on the former railway line: R Smith provided an update to this original submission from Mr King and all items it mentions are now being regularly addressed by Colin Woodward and his team. Cllr Pearce asked for thanks to be conveyed to Mr King.

HR16. 07/16 To consider St Saviour's waste bins: R Smith was asked to discuss this issue with Colin Woodward and the team to find a workable and more attractive alternative to the bright blue plastic bins currently in use in St Saviour's church yard.

HR17. 07/16 To consider and re-visit the approval of the St Saviour's wall repair: Revised quotations were received and reviewed. It was proposed by Cllr Hirst and seconded by Cllr Stevenson to appoint contractor Richard Hart – all agreed. R Smith to again confirm to those who submitted tender.

HR18. 07/16 To review Burial Regulations: Councillors asked that these materials be considered through the burial committee.

HR19. 07/16 To review the "Wool Fest" initiative: It was proposed by Cllr Hirst and seconded by Cllr Maslin that the process of trying to establish "Wool Fest" items be continued with council involvement. All agreed.

HR20. 07/16 To note any correspondence received: None pertinent.

HR 21. 07/16 To receive any brief Councillor's Reports:

Cllr Hirst – noted that "Lorry Watch" has started and that the council would need to regularise it. The councillor also shared information about a Tourism incentive being conducted to address footfall concerns, held at Highgrove House Orchard Room on July 28th. (Invitations have since been extended.)

Cllr Lea – reported on allotment issues and the treasurer and secretary requirements. He mentioned the assistance of Cllr Hirst in looking at the boundary issues. Cllr Lea is proposing to hold an impromptu barbecue for allotment holders.

Cllr Painter – reported several pavement issues had been mentioned to him recently and that highways might be asked to conduct inspection.

Cllr Ball – Noted that the pavement outside Veleton seemed to be very congested during the Town Crier event. Cllr Hirst volunteered to intercede if necessary.

HR22. 07/16 To receive any items for September agenda: No new items were proposed.

HR23. 07/16 To note the time and date of the next meeting: 6.30pm Monday 5th September 2016

Meeting closed at 8.00 pm

Chairman Date