



# Tetbury

## Town Council

### To all Members of the Council

You are summoned to attend the Annual Meeting of the Council on Monday 15<sup>th</sup> May 2017 at 7.00pm at the Council Chambers, Tetbury for the transaction of the following business. **All Members of Public welcome.**

Clerk to the Council  
9<sup>th</sup> May 2017

### AGENDA

1. To elect a Mayor and receive Mayor's Declaration of Acceptance of Office
2. To elect a Deputy Mayor and receive Deputy Mayor's Declaration of Acceptance of Office
3. To receive and accept any apologies for absence
4. To receive declarations of interest in connection with agenda items as shown & not already stated on Register of Interests
5. To allow public consultation  
*The Council allows fifteen minutes for public questions or statements. Each person speaking is to state their name and will be allowed a maximum of three minutes. Questions may be answered briefly but not debated. Issues may be referred to a later meeting of the Council or a Committee for response if deemed necessary.*
6. To approve the Minutes of the meeting of the Council held on 24<sup>th</sup> April 2017
7. Progress Reports – for information on action points from April 2017
8. To confirm Committees and to elect Members to Committees
9. To elect representatives to public bodies, charitable trusts, working groups
10. To confirm appointment of bankers and cheque signatories
11. To review the Terms of Reference for the Council's Committees
12. To review the Council's Standing Orders and Financial Regulations
13. To approve the Fixed Asset Register
14. To reaffirm eligibility to exercise the Power of General Competence
15. To receive brief updates from the Feoffees, Dolphins Hall, Rail Lands Trust
16. To receive working group reports (Neighbourhood Planning)
17. To consider correspondence received to date
18. To receive brief District & Town Councillor Reports
19. Items for inclusion on June Agenda
20. To note that the next meeting of the Council will be held at 7pm on 26<sup>th</sup> June 2017

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights.*

*Members are also reminded that they are required to comply with the ethical standards laid down in the seven "Nolan" principles of public life in their conduct within Council meetings and at all times when acting as a Councillor.*

Stephen Holley - Town Clerk

The Old Courthouse, 63 Long Street, Tetbury, Glos GL8 8AA

[townclerk@tetbury.gov.uk](mailto:townclerk@tetbury.gov.uk) Tel: 01666 504670 Office Hours 9.00am to 3.00pm Monday to Friday

Website: [Tetbury.gov.uk](http://Tetbury.gov.uk)

