

Job Vacancy

For a

Part-Time Tetbury Tourist Information Centre Assistant

A part-time vacancy has arisen for a Tourist Information Centre Assistant employed by Tetbury Town Council in the Tourist Information Centre.

12.5 hours per week during the summer and 8.5 hours per week during the winter divided between 2 days. (10am - 4.15pm summer & 10am - 2.15pm winter) With set working days of Wednesday and Saturday, with the flexibility to cover annual leave and sickness as and when required.

An interest and knowledge of Tetbury and the surrounding areas is essential, along with the ability to deal with all forms of communication (verbal, mail, email and phone). The successful candidate should be computer literate, and be able to confidently use Microsoft applications and the internet.

Although you will be part of the Tetbury Town Council TIC Team this will be a lone working position.

To apply please submit your C.V. with a covering letter to
CRO@tetbury.gov.uk by noon 10th February 2017

For more information please call Tetbury Town Council on: 01666 504670



Tetbury Town Council, The Old Courthouse, 63 Long Street, Tetbury, Glos, GL8 8AA